



CITY OF KAMLOOPS  
SUMMER GAMES SPORT  
DEVELOPMENT FUND



**GRANT APPLICATION GUIDELINES**

The "Summer Games Sport Development Fund" provides financial assistance to individuals interested in upgrading their coaching or officiating certification, or sport organizations wishing to host development programs/seminars for local coaches and officials.

- (1) Grants will be reviewed and paid on a quarterly basis.
- (2) Maximum of ONE grant per calendar year per individual.
- (3) Qualifying applications, if applicable, must take place within the calendar year.
- (4) Normally applicants/organizations must be **resident in Kamloops**.
- (5) Normally the maximum amount allocated, **provided funds are available**, will be 50% of course fees to a maximum of \$500.
- (6) If funds are limited, priority may be given to those organizations providing the largest impact on Kamloops sport development.

***Please provide the following information:***

- (a) course information brochure;
- (b) completed application form, including letter or support from local sport organization;
- (c) detailed statement of income and expenses (proposed or actual) for attending this course/program (*on attached form*).

***Please Note:***

- ◆ Applications must be complete, neat, and legible.
- ◆ All applications deemed to be eligible will be reviewed by the Parks and Recreation Commission.
- ◆ Granting is subject to availability of funds from the Summer Games Sport Development Fund as provided in the City of Kamloops Annual Budget.
- ◆ Should the program be cancelled or postponed, all funds allocated must be returned to the Fund (City of Kamloops).
- ◆ Any additional information which you feel will assist the Parks and Recreation Commission in the evaluation of your application may be attached.
- ◆ Signature of participant or an executive in the participating organization is required.

***Please forward to:***

Parks and Recreation Commission  
c/o 7 Victoria Street West  
Kamloops BC V2C 1A2  
Attention: Mr. K. Sean Smith



**CITY OF KAMLOOPS**  
**SUMMER GAMES SPORT DEVELOPMENT FUND**



**GRANT APPLICATION**  
**STATEMENT OF REVENUE AND EXPENSES**

**EXPENSES:**

Travel Costs	\$	_____	
Registration Fee		_____	
Accommodation		_____	
Meals		_____	
Other (please itemize)		_____	
_____		_____	
_____		_____	
_____		_____	
<b>TOTAL EXPENSES:</b>			\$ _____

**REVENUE:**

Local Sport Organization Support	\$	_____	
Provincial Sport Government Body		_____	
Provincial Government		_____	
Donations		_____	
Personal Contribution		_____	
Fundraising		_____	
Other (please itemize)		_____	
_____		_____	
_____		_____	
_____		_____	
<b>TOTAL REVENUE:</b>			\$ _____

**Total Funding Assistance Requested:** \$ \_\_\_\_\_

*NOTE: It is to your advantage to provide as much detail as possible in your financial plan, regarding this application for funding assistance.*

Previous funding assistance received:

Amount: \$ _____	Year 20 _____
Amount: \$ _____	Year 20 _____

To the best of my knowledge, the above statements are true as of this date.

Signed: \_\_\_\_\_  
*Applicant or Organization Executive Member*



CITY OF KAMLOOPS
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GRANT APPLICATION

Date of Application: \_\_\_\_\_

Local Sport Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTACT PERSON(S):

- (1) Name: \_\_\_\_\_ Position: \_\_\_\_\_
Phone: (Home) \_\_\_\_\_ (Business:) \_\_\_\_\_
(2) Witness/Supporter: \_\_\_\_\_ Position: \_\_\_\_\_
Phone: (Home) \_\_\_\_\_ (Business:) \_\_\_\_\_

GENERAL INFORMATION:

- (1) Name of course/program: \_\_\_\_\_ Registration Fee:\$ \_\_\_\_\_
(2) Date(s): \_\_\_\_\_
(3) Location of event(s): \_\_\_\_\_
(4) \*\*Number of participants deriving direct benefit through this application: \_\_\_\_\_
(5) Previous certification (pre-requisites): \_\_\_\_\_
(6) Can this training be conducted in Kamloops (for multiple persons)? \_\_\_\_\_
(7) Total expected (or actual) expenses for this trip: \$ \_\_\_\_\_

(Submit Revenue and Expenditure form as supplied with application.)

- (8) How will this training opportunity impact sport development in Kamloops?
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

- (9) Amount requested from Summer Games Sport Development Fund: \_\_\_\_\_
(10) Previous funding from Summer Games Sport Development Fund:
Amount: \$ \_\_\_\_\_ Year 20 \_\_\_\_\_
Amount: \$ \_\_\_\_\_ Year 20 \_\_\_\_\_

(11) To the best of my knowledge, the above statements are true as of the date of this application.

Signed: \_\_\_\_\_
Applicant or Organization Executive Member