



CITY OF KAMLOOPS  
SUMMER GAMES SPORT  
DEVELOPMENT FUND



**GRANT APPLICATION GUIDELINES**

The "Summer Games Sport Development Fund" provides financial assistance to individuals interested in upgrading their coaching or officiating certification, or sport organizations wishing to host development programs/seminars for local coaches and officials.

- (1) Grants will be reviewed and paid on a quarterly basis.
- (2) Maximum of ONE grant per calendar year per individual.
- (3) Qualifying applications, if applicable, must take place within the calendar year.
- (4) Normally applicants/organizations must be **resident in Kamloops**.
- (5) Normally the maximum amount allocated, **provided funds are available**, will be 50% of course fees to a maximum of \$500.
- (6) If funds are limited, priority may be given to those organizations providing the largest impact on Kamloops sport development.

***Please provide the following information:***

- (a) course information brochure;
- (b) completed application form, including letter or support from local sport organization;
- (c) detailed statement of income and expenses (proposed or actual) for attending this course/program (*on attached form*).

***Please Note:***

- ◆ Applications must be complete, neat, and legible.
- ◆ All applications deemed to be eligible will be reviewed by the Parks and Recreation Commission.
- ◆ Granting is subject to availability of funds from the Summer Games Sport Development Fund as provided in the City of Kamloops Annual Budget.
- ◆ Should the program be cancelled or postponed, all funds allocated must be returned to the Fund (City of Kamloops).
- ◆ Any additional information which you feel will assist the Parks and Recreation Commission in the evaluation of your application may be attached.
- ◆ Signature of participant or an executive in the participating organization is required.

***Please forward to:***

Parks and Recreation Commission  
c/o 7 Victoria Street West  
Kamloops BC V2C 1A2  
Attention: Mr. K. Sean Smith



CITY OF KAMLOOPS  
 SUMMER GAMES SPORT  
 DEVELOPMENT FUND



GRANT APPLICATION  
 STATEMENT OF REVENUE AND EXPENSES

**EXPENSES:**

Travel Costs \$ \_\_\_\_\_  
 Registration Fee \_\_\_\_\_  
 Accommodation \_\_\_\_\_  
 Meals \_\_\_\_\_  
 Other (please itemize) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TOTAL EXPENSES: \$ \_\_\_\_\_

**REVENUE:**

Local Sport Organization Support \$ \_\_\_\_\_  
 Provincial Sport Government Body \_\_\_\_\_  
 Provincial Government \_\_\_\_\_  
 Donations \_\_\_\_\_  
 Personal Contribution \_\_\_\_\_  
 Fundraising \_\_\_\_\_  
 Other (please itemize) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TOTAL REVENUE: \$ \_\_\_\_\_

**Total Funding Assistance Requested:** \$ \_\_\_\_\_

*NOTE: It is to your advantage to provide as much detail as possible in your financial plan, regarding this application for funding assistance.*

Previous funding assistance received:

Amount: \$ \_\_\_\_\_ Year 20 \_\_\_\_\_  
 Amount: \$ \_\_\_\_\_ Year 20 \_\_\_\_\_

To the best of my knowledge, the above statements are true as of this date.

Signed: \_\_\_\_\_  
*Applicant or Organization Executive Member*



CITY OF KAMLOOPS  
SUMMER GAMES SPORT  
DEVELOPMENT FUND



GRANT APPLICATION

Date of Application: \_\_\_\_\_

Local Sport Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTACT PERSON(S):

(1) Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Business:) \_\_\_\_\_

(2) Witness/Supporter: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Business:) \_\_\_\_\_

GENERAL INFORMATION:

(1) Name of course/program: \_\_\_\_\_ Registration Fee:\$ \_\_\_\_\_

(2) Date(s): \_\_\_\_\_

(3) Location of event(s): \_\_\_\_\_

(4) \*\*Number of participants deriving direct benefit through this application: \_\_\_\_\_

(5) Previous certification (pre-requisites): \_\_\_\_\_

(6) Can this training be conducted in Kamloops (for multiple persons)? \_\_\_\_\_

(7) Total expected (or actual) expenses for this trip: \$ \_\_\_\_\_

***(Submit Revenue and Expenditure form as supplied with application.)***

(8) How will this training opportunity impact sport development in Kamloops?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(9) Amount requested from Summer Games Sport Development Fund: \_\_\_\_\_

(10) Previous funding from Summer Games Sport Development Fund:  
Amount: \$ \_\_\_\_\_ Year 20\_\_\_\_  
Amount: \$ \_\_\_\_\_ Year 20\_\_\_\_

(11) To the best of my knowledge, the above statements are true as of the date of this application.

Signed: \_\_\_\_\_  
*Applicant or Organization Executive Member*